

**Minutes of a Meeting of the Executive  
held at Surrey Heath House on 19 April  
2016**

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+ Cllr Moira Gibson (Chairman)

+ Cllr Richard Brooks	+ Cllr Craig Fennell
+ Cllr Mrs Vivienne Chapman	+ Cllr Josephine Hawkins
- Cllr Colin Dougan	+ Cllr Charlotte Morley

+ Present

- Apologies for absence presented

In Attendance: Councillors Chris Pitt and Pat Tedder.

**87/E Minutes**

The minutes of the meeting held on 22 March 2016 were confirmed and signed by the Chairman.

**88/E Proposed Refurbishment of the Mall, Camberley**

The Head of Legal Services reported that Capital & Regional (C&R) had developed a scheme for the refurbishment of the Mall, Camberley which, in accordance with the terms of its lease, would need consent from the Council.

Members noted that a briefing had been provided for the Executive by C&R and that a temporary shop front had been constructed on Unit 02 in the Mall, giving examples of flooring, lighting and treatment of the roof. An application for planning permission had also been submitted and this would be considered by the Planning Applications Committee on 12 May 2016.

C&R planned to commence the refurbishment in June 2016, allocating approximately 10 months to the works, which would be carried out during the evenings, to avoid interfering with trading or impacting on customers.

Members agreed that the proposed works would be an important part of the regeneration of the Town Centre and would support Key Priority One as part of the delivery of the overall Town Centre Vision for Camberley

**Resolved, to grant Landlord's Consent for the refurbishment of the Mall.**

**89/E Appointments to Surrey Leaders' Group Outside Bodies**

The Executive received a report seeking a nomination to the Surrey Leaders' Group outside bodies and in particular, to a vacancy on the Surrey County Council Wellbeing and Health Scrutiny Board, formerly known as the Health Scrutiny Select Committee.

Members noted that there was one place available for nomination to and that nominations had been received for Councillor Darryl Ratiram, from the Council Leader, and Councillor Ruth Hutchinson, from the Leader of the Others Group.

Nominated Members were encouraged to submit full and detailed explanations on their suitability for the vacant post.

**Resolved, that Councillor Ruth Hutchinson and Darryl Ratiram be nominated to the vacant position on the Surrey County Council Wellbeing and Health Scrutiny Board.**

**90/E Consultation on West End Village Design Statement Draft Supplementary Planning Document (SPD)**

The Executive considered the proposed West End Village Design Statement Draft Supplementary Planning Document (SPD) and a report seeking authority for the Council to undertake a statutory consultation on the SPD.

The West End Village Design Statement (VDS) supported policies in the Council's Core Strategy, gave a description of the different character areas of West End and set out design guidelines for these areas.

Members' agreement was sought on a 6 week statutory consultation on the VDS in respect of it becoming an SPD. Following the completion of the consultation, a further report would be submitted to the Executive, to consider adoption of the VDS as an SPD.

It was noted that the role of the VDS was to support the Council's adopted Local Plan and in particular the Development Management Policies, by providing local guidance on design issues. However, the VDS could not be used to determine whether permission could be granted or not, as this was the role of the Local Plan.

**Resolved, to agree to the Council undertaking a statutory consultation on the draft West End Village Design Statement SPD.**

**91/E Surface Car Park Management Changes**

The report on possible changes surface car park management arrangements was deferred to a later meeting to allow further considerations to be incorporated.

**92/E Olympic and Paralympic Games**

The Executive received a report proposing a number of initiatives in Surrey Heath, to celebrate the Rio Olympic and Paralympic Games in the summer of 2016.

The proposed initiatives were designed to harness and build on the enthusiasm for sport which would be generated by these 2 international events, to improve health, encourage both residents and visitors to visit the Town Centre and to foster a sense of civic pride.

Members noted that the proposed events would include:

- A Sports and Physical Activity Market on Park Street – This would be similar to the concept of the Farmers’ Market, but with a number of sports and physical activity stalls and demonstrations from local experts;
- Press Event at the Judo Club – An event, to be confirmed, when those selected for the UK Team could be congratulated by local VIPs;
- ‘Our Sporting Heritage’ Exhibition – An exhibition in the Camberley Museum which would showcase historical sports photos or memorabilia from local athletes who had previously lived in Surrey Heath;
- Camberley Judo Club on the Big Screen – Showing Judo and/or other events live from the Camberley Theatre;
- Surrey Heath Summer of Sport Festival Week – focussing on the coordination of a number of sports clubs across the Borough, to offer a series of one-off taster sessions in a variety of Olympic sports; and
- Olympic Athletes visiting Surrey Youth Games sessions - Athletes from Judo and other sports to make guest appearances, enhancing this already successful event.

Whilst it was proposed to allocate up to £500 on publicity measures, the Executive noted that this could be achieved from within existing resources.

**Resolved that**

- (i) **The proposed Surrey Heath initiatives to celebrate the Rio Olympic and Paralympic Games in the summer of 2016, be noted; and**
- (ii) **The expenditure of approximately £500 be agreed, from within existing resources, to allow for the rental of items for a Sports and Physical Activity Market on Park Street, Camberley, designed to engage the public.**

**93/E Exclusion of Press and Public**

In accordance with Section 100(A)(4) of the Local Government Act 1972, the press and public were excluded from the meeting for the following items of business on the ground that they involved the likely disclosure of exempt information as defined in the paragraphs of Part 1 of Schedule 12A of the Act as set out below:

<b>Minute</b>	<b>Paragraph(s)</b>
<b>95/E</b>	<b>3</b>
<b>96/E</b>	<b>3</b>

Note: Minutes 95/E and 96/E are summaries of matters considered in Part II of the agenda, the minutes of which it is considered should remain confidential at the present time.

**94/E      Redevelopment of Ashwood House and Pembroke House**

The Executive noted an update on progress on Ashwood House and considered proposals in relation to both Ashwood House and Pembroke House.

**95/E      Review of Exempt Items**

The Executive reviewed the reports which had been considered at the meeting following the exclusion of members of the press and public, as it involved the likely disclosure of exempt information.

**RESOLVED, that the information in the report at Agenda Item 11 and Minute 95/E remain exempt, but that authorisation be given to a press release at the appropriate time.**

Chairman